

**AGENDA**  
**Avery County Fire Commission**  
**Regular Meeting**  
**December 8th, 2016**

- 7:00 p.m.            I. Convene Meeting/Invocation
- 7:02 p.m.            II. Call to Order  
                          A. Public comments
- 7:05 p.m.            III. Agenda Items  
                          A. Newland Fire Depart request for funds to buy  
                              Equipment for new truck.  
                          B. Jim Brooks report from Assoc. meeting.  
                          C. Linville Fire Department request funds to repair the  
                              exhaust ply and repair sheet rock to meet fire Code.
- 7:15 p.m.            FDC Report  
                          A. Truck liens  
                          B. Annual Contracts  
                          C. New pager for rover  
                          D. Set meeting date to review and work on Linville Centrals  
                              Job description and policy
- 7:35 p.m.            IV. Approval of minutes of November 10th, 2016
- 7:40 p.m.            V. Upcoming meetings & other Issues of Concern  
Employee /Chief & Fire Commission meeting January 12, 2017 at  
6:00pm In County Commissioners Board room.  
Avery County Fire Commission regular meeting January 12, 2017  
In County Commissioners Board room at 7:00 P.M. Fireman's Assoc.  
Meeting January 5, 2017 at Mayland Community College Avery  
Campus At 7:00pm
- 7:42 p.m.            Closed Session
- 7:45 p.m.            VII. Adjourn

## AVERY COUNTY FIRE COMMISSION MINUTES

The Avery County Fire Commission met in a regular meeting on Thursday, November 10th 2016, at 7:00 pm in the Commissioners' Boardroom, Newland N.C.

Bob Garland led with prayer.

### **Call to Order (7:00pm)**

Bill Beuttell, Chairman called the meeting to order at 7:00pm. All board members were present except Corey Hughes and Johnny Mathes.

### **Additions /deletions to agenda (7:02pm) None**

**Public Comments (7:03 pm)** Brian Bodford requested that with the remainder of the allotted funds for Newland's new truck to be given to Newland Fire Department to buy equipment for their new truck. Jim Brooks stated he would like to see this equipment placed on a grant to purchase it at least half price. Brian Bodford stated Newland Fire Dept. had no room left to put this equipment on their state grant. **It was the consensus of the board to table this topic until December's meeting.**

### **III. Agenda Items (7:04)**

#### **A. Equipment Committee recommendation on Linville Centrals rescue new crash truck spec.**

Mark Taylor informed the board that the truck committee had reviewed and has approved to send the bid spec to the Fire Commission.

#### **B. Fire Commission approval to send Linville Central's crash truck spec out for advertising and bids.**

**Motion by Matt McClellan second by Jim Brooks to advertise for bids on a new Crash / rescue truck. Motion unanimous with those in attendance.**

#### **C. Discussion on Innovapad system (7:05PM)**

Bill Beuttell stated that he had been in contact with several departments that use or have used the system. All departments except one were all out of South Carolina in approximately a 75 mile Radius. Bill stated that about all the departments did not charge the people that paid fire tax in their district. All departments had an interstate or major road that they covered. Bill went over the budgets of each dept. that was contacted and call volume. Bill informed the board that one of the dept.'s that was contacted did not use the system anymore because of publicity and difficulty obtaining the information needed to

turn in to Innovapad. Bill stated that the departments need to get together and come up with a proposal to be taken to the County Commissioners. Bill stated there were more pros than cons to the system. Bill informed the board he had called his personal insurance agent and asked if this system billed for supply's and service to his insurance during a vehicle accident would it make his insurance increase. Bill stated they said no only if he had several accidents back to back. There was some discussion on the system billing and paying for equipment being broke on the call. There were questions whether if everybody's insurance would be billed or only nonresidents. It was the **Consensus of the board to table this until December's Fire Commission meeting.**

**D. Discussion on hiring a secretary. (7:26PM)**

The board was informed that after Charlie Franklin had researched it was his and the County Commissioner's secretary recommendation that it would cost approximately \$100.00 per set of minutes. Jim Brooks stated that he felt this would be more cost effective than Charlie Franklin doing the minutes. plus free up time that Charlie could get around to the departments more. There was discussion on whether the secretary needs to be at the meetings or not. **Motion by Jim Brooks second by Matt McClellan to have Charlie to advertise for a secretary position. Unanimous by those in attendance.**

**FDC Report (7:31pm)**

A. Jim Brooks read Charlie Franklin comments concerning the truck liens and stated that Charlie was just keeping the board informed where lien documents stood and that the documents was still being worked on by the County attorney.

B. Jim Brooks read Charlie Franklin comments concerning the contracts and stated that Charlie was just keeping the board informed where the contract documents stood at the present time. Jim Brooks stated that the contract documents were still being worked on by the County attorney.

**IV. Approval of minutes of October 13th, 2016. (7:36PM)**

**Motion made by Jim Brooks second by Matt McClellan to approve the minutes with the addition of on page three second paragraph start with In regards to the Innovapad system. Motion unanimous with those in attendance**

**V. Upcoming meetings & other Issues of Concern (7:38pm)**

Fire Commission regular meeting October 13th, 2016 in the County Commissioner's Board Room at 7:00pm; Fireman's Assoc. October 6th, 2016 at the Avery County Ladder Company Building At 7:00pm

**Closed Session (none)**

**VII. Adjourn (7:40pm)**

**Motion by Jim Brooks second by Matt McClellan to adjourn the meeting.**  
**Motion unanimous with those in attendance.**

\_\_\_\_\_ **Bill Beuttell Chairman Avery County Fire Commission**

**Attest:** \_\_\_\_\_