

**911 Committee Minutes  
November 8, 2021**

The 911 Committee met on Monday, November 8, 2021 at 2:00 p.m. in the Commissioners Board Room.

Members Present: Paul Buchanan, Chair; Mike Edmisten, Vice-Chair; Kevin Hodges; Brian Ledford; Jim Brooks; Cindy Turbyfill; Jamey Johnson

**Street Sign Update**

The signs that are in our possession are stamped and ready to put up. Billy Moody is working on getting those signs up. We received a letter from 4S signs that they are unable to get the material to make the blades. Billy is trying to find another company that we can order from.

**Landmark Update**

Jessica Wellborn from High Country Council of Governments is helping Banner Elk Fire Department get all of their landmarks current in the preplan. We hope to get these put in the CAD system when she finishes updating our mapping system.

Kevin Hodges sent property owners information for the CAD to Cindy Turbyfill. She will forward to Jamey.

**Text Messages**

Paul asked when there is a call update is there a way to get the text message to update. Jamey will work on this. Jamey will put this in the new SOP's and get training done.

**Radio Update**

Chris with High Country Communications is in the process of doing the Grandmother Mountain updates and then he will be going on to the Wes Brewer Tower to get it set up. The new equipment is still staged at High Country Communications and is working well. The end of November is the target date to get the new equipment and updates installed.

Viper at Hawshaw project is proceeding and the technicians will be here on November 9<sup>th</sup> to look at that. The generate will need to be relocated and the electrical fixed.

Kevin Hodges stated that prior to a contract renewal with the current radio vendor he would like a third party to come in and assess all of our radio system.

Federal Engineering was suggested as a company that could do an assessment. Brian Ledford also suggested that the National Guard could do a study if Emergency Management would request that. Paul said he would put in a request for that.

Cindy Turbyfill, Assistant County Manager, asked Jamey about the recent 911 Review Board Assessment and the deficiencies that the center had. Jamey said that the

deficiencies were a Coop Plan; the generator and UPS should light up in the center like the towers do; update the SOP's; and a book of contracts was needed. Cindy questioned if Quality Assurance had been a deficiency. Jamey said yes. Cindy asked if Quality Assurance had been done and Jamey said that we are starting it. Cindy said has Quality Assurance ever been done in the past. Jamey said no.

### **Tower Sites**

Jamey was asked about what tower sites that Avery County has. Jamey listed the tower sites.

Hawshaw is the "brain".  
Fall Creek  
Beech Mountain  
Grandmother Mountain (VHF)  
Buck Hill (VHF)  
Repeater at Seven Devils  
Wes Brewer

Viper would be at the Grandmother Mountain and Beech Mountain site.

### **Adjourn:**

**Motion by Jim Brooks and second by Brian Ledford to adjourn this meeting at 3:30 p.m. Motion unanimous.**

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**Paul Buchanan, Chair**

Submitted by Cindy Turbyfill